

**IN THE COURT OF COMMON PLEAS
DOMESTIC RELATIONS DIVISION
MEDINA COUNTY, OHIO**

IN RE APPOINTMENT OF:

CASE NO. [if for single case]

JUDGE: JULIE A. SCHAFER

AS SPECIAL PROCESS SERVER

**AFFIDAVIT IN SUPPORT OF
APPLICATION FOR
APPOINTMENT AS SPECIAL
PROCESS SERVER**

The Affiant, being first duly cautioned and sworn, states as follows:

- 1) I am over the age of 18.
- 2) I will not attempt to serve process in any case in which I am a party, counsel for any party, a witness, a relative, or an employee of any party.
- 3) I have not been convicted in the last ten years of any felony, offense of violence, or offense involving dishonesty or false statement, and not currently under community control sanctions, probation, post-release control, or parole.
- 4) I am not currently a respondent under any civil protection order.
- 5) I will follow all applicable Ohio statutes, Ohio Rules of Civil Procedure, and Local Court Rules; all special instructions for service as ordered by the Court in any particular case, and properly sign and file all returns of service as required by any rule, statute, or Court order with the Clerk of Courts.
- 6) I am a United States citizens or a legal resident of the United States.
- 7) I hold a valid government-issued identification card, passport, or driver's license.
- 8) I am familiar with the required procedure for service of process.
- 9) I will conduct myself in a professional manner.

Under penalty of perjury, I attest the statements to be true to the best of my knowledge.

Applicant

Sworn to and subscribed in my presence by the Applicant, this _____ day of _____, 20__, at

County, Ohio.

Signature of person administering the oath

(Title: Notary, Deputy Clerk of Courts)

AFFIX APPROPRIATE SEAL