

**IN THE COURT OF COMMON PLEAS  
DOMESTIC RELATIONS DIVISION  
MEDINA COUNTY, OHIO**

<b>Plaintiff/Petitioner</b>	)	<b>CASE NO.</b>
	)	
<b>vs.</b>	)	<b>JUDGE JULIE A. SCHAFER</b>
	)	
<b>Defendant/Respondent</b>	)	<b><u>INSTRUCTIONS FOR SERVICE</u></b>

- TYPE OF SERVICE:       Certified Mail  
(Please check one)       Ordinary Mail with Certificate of Mailing  
                                  Sheriff—Personal Service  
                                  Sheriff—Residence Service  
                                  Foreign Sheriff—Personal Service  
                                 County \_\_\_\_\_  Fee Paid  
                                  Process Server

**Name of Party to be Served:**

\_\_\_\_\_

**Address for Service:**

\_\_\_\_\_

**Papers to be Served [PLEASE BE SPECIFIC]:**

\_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name and Attorney Registration**